Prime Islami Life Insurance Limited

ISO 9001:2015 CERTIFIED

October 08, 2025

Office Order No.:148-2025

For the greater interest of the Company, the following employees are hereby transferred as unde:

S.N.	Name, Desig. & ID No.	Present Dept./Office	Transferred to	Remarks
01.	Mr. Md. Mainul Ahasan (1019), Vice President	Internal Audit Dept., Head Office, Dhaka	Internal Audit Dept. Noakhali Full Fledge Service Center, Noakhali Zone.	As Operation Incharge
02.	Mr. Gazi Mahamudur Rahman (1473), Sr. Manager & Operation Incharge	Internal Audit Dept., Noakhali Full Fledge Service Center	Internal Audit Dept., Head Office, Dhaka.	

Mr. Md. Mainul Ahasan (1019) shall handover his overall charges along with Papers/Documents and his Computer (if any) to Mr. Mamunar Rashied, SVP & Incharge, Internal Audit Dept., Head Office-Dhaka.

Mr. Gazi Mahamudur Rahman (1473) shall handover his overall charges along with Papers/Documents and his Computer (if any) to Mr. Md. Mainul Ahasan (1019), Vice President.

Mr. Gazi Mahamudur Rahman (1473) is advised to report his joining to the SVP & Incharge, Internal Audit Dept., Head Office-Dhaka along with Stationary Items allotted to him and release letter from his existing Office by 13-10-2025 with a copy to the HR & Administration Dept., Head Office- Dhaka.

Mr. Md. Mainul Ahasan (1019) is advised to report his joining to the SEVP & Incharge (PRT), Noakhali Corporate Zone along with Stationary Items allotted to him and release letter from his existing Department by 13-10-2025 with a copy to the HR & Administration Dept., Head Office- Dhaka.

Md. Shamsul Alam Chief Executive Officer

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October 08, 2025

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02.	Mr. Gazi Mahamudur Rahman (1473), Sr. Manager & Operation Incharge	Internal Audit Dept., Noakhali Full Fledge Service Center	Internal Audit Dept., Head Office, Dhaka.	

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Md. Shamsul Alam Chief Executive Officer

Copy forwarded to: 2 (Two) employees.

C.C. to: for kind information:

- The Additional Managing Director.
- The SEVP (PRT) & Incharge, Noakhali Corp. Zone.

- 2. The AMD & Head of IT.
- The AMD & Chief Financial Officer.
- The EVP & Incharge, HR & Admin Dept
- The SVP & Incharge, Internal Audit Dept..
- 6. Master file
- Office Order file
- 8. Personal file.

আর্থিক নিরাপত্তার সেতৃবন্ধন

প্রধান কার্যালয়ঃ গাউছে পাক ভবন (১৪ তলা), ২৮/জি/১ টয়েনবী সার্কুলার রোড, মতিঝিল বা/এ, ঢাকা-১০০০, ফোনঃ ৪১০৭০১৮০-৮৩ ফ্যাক্সঃ ৮৮-০২-৪১০৭০১৭৯, ই-মেইল: pilil@primeislamilife.com, web : www.primeislamilife.com